

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

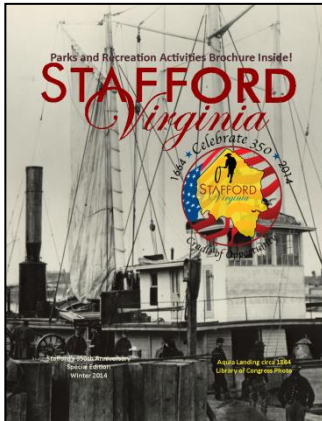
November 2013



Special Events	2
Public Information – Social Media	3
Summary	4
Service Excellence	5
Board of Supervisors Financial Report to the Community	7
In the Pipeline...Projects Coming to You	8
Finance - Sales Tax	9
Finance – Revenues and Expenditures	10
Economic Development 10-Point Plan	12
Proffer Reports – First Quarter	16
Parks and Recreation Bond Referendum Update	17
Transportation Bond Referendum Update	19
Capital Projects Update	21
Public Works – Permits	26
Planning and Zoning	30
Rappahannock Regional Landfill Report	36
Fire and Rescue	37
Sheriff's Office	41
Human Resources	44
Human Services	45
Utilities	46
Public Information – Newspaper Coverage	54
Public Information – Citizens Assistance	57
Information Technology	58



Special Events



Stafford Magazine 350th Edition

The *Stafford* magazine/Parks and Recreation Activities Brochure was mailed to Stafford homes recently. This issue commemorates our 350th Anniversary. The magazine may be viewed online at www.staffordcountyva.gov.



Government Island on the History Channel II

Stafford's Government Island Park was featured on the History Channel II's show "10 Things You Don't Know: About the White House." Stone from Government Island was used to build the White House. The episode may be viewed on the History Channel's website at www.history.com.



Little Falls Run Wastewater Treatment Plant Wins National Award

Chairman of the Board of Supervisors Susan Stimpson, Falmouth District, presents a Platinum Award from the National Association of Clean Water Agencies to Brian Green of the Little Falls Run Wastewater Treatment Plant. This is the ninth consecutive year the plant has received the award for meeting stringent discharge limits designed to protect our watersheds.



Citizens Academy

Three Stafford citizens graduated recently from the Stafford Citizens Academy is held several times a year and is a series of classes designed to teach citizens about Stafford County and how it operates.



Social Media October 9, 2013 – November 12, 2013 Stafford County Government



Facebook (**Stafford County Government**) – **1,111** likes or people following our page. In the last month we gained **8** new followers. Total Facebook users reached for the month was 9,881.

Date	Top Posts	Reach*	Re-Posts**
11/07/13	"Again, don't miss 10 Things You Don't Know"	1,500	20
10/10/13	"Around Stafford – Do you know where this is and what it was called?"	969	3
10/28/13	"Heads Up on Route 17"	913	0

*Reach - The number of people to see a post.

**Re-Post – The number of people who re-posted your information on their page.



Twitter (**Stafford County**) – **1,299** people following our page. In the last month, we gained **34** new followers.

Statistics

A "tweet" is a post or blog that goes out via the computer or by cell phone. From October 9 – November 11, we tweeted 164 tweets.

18 people re-tweeted our tweets regarding press releases, meetings, cancellations, and school closings.



Summary

To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: November Monthly Statistical Report

Date: November 14, 2013

A few notes about this month's report:

- The new *Stafford* magazine and Parks and Recreation Activities Brochure was mailed to all Stafford citizens recently. This edition commemorates our 350th Anniversary coming up next year. Please see page 3.
- Government Island was featured on a History Channel II show. More details, including how to view the show online, are on page 3.
- Parks, Recreation and Community Facilities helped break a Guinness World Record. Read more on page 5.
- See pages 15 and 16 for updates on parks projects.
- Pages 17 and 18 detail road safety projects.
- The Rocky Pen Run dam and water treatment facility project is moving ahead at full steam. For more information, see pages 45 and 46.

Please let me know if you have any questions.



Service Excellence

What Our Customers Are Saying About Us

Sheriff's Office Wins Honor

The Stafford Sheriff's Office won big in the Virginia Association of Chiefs of Police Law Enforcement Challenge. They took first place for divisions with between 126 - 300 sworn members. Their win propelled them to the International Association of Chiefs of Police Law Enforcement Challenge where they placed third in the nation! The challenge awards law enforcement agencies for excellence in overall traffic safety enforcement, community education and low traffic fatality and accident rates. "Traffic safety has always been a priority of the Stafford County Sheriff's Office," said Sheriff Charles Jett. "I always appreciate the extra efforts the men and women of the Sheriff's Office perform on a daily basis to help ensure that the roads in Stafford County are safe."

Citizen Compliments Staff

Jeff Harvey of Planning and Zoning received a telephone call from a citizen complimenting Planning and Zoning staff. The citizen had applied for a building permit in the Colonial Forge neighborhood. He was in a time crunch and very appreciative of the professional help he received from Ginny Adams, Aisha Medina and Robert Narvaez.

TRC Member Praises Staff

Tom Coen, a new member of the Technical Review Committee, stopped by the County Administration office recently to give kudos to County staff for the "professional manner in which they conducted themselves" at Mr. Coen's first TRC meeting. He said it was "a great job by everyone."

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



Service Excellence *What Our Customers Are Saying About Us*

PRCF Helps Break World Record!

Congratulations to PRCF again on their participation in breaking the world record for “World’s Largest Swim Lesson.” This summer, Stafford will receive official Guinness World Record certificates for hosting an event with more than 150 participants and a special Team World’s Largest Swim Lesson recognition certificate for being the largest host location in the state. Stafford’s portion of the swim lesson was held at Curtis Park Pool.

Employees Help Ease Process for Citizens

Andrea Hornung and LeAnn Ennis received high praise from a citizen they assisted with removing an easement. The citizen and her husband expressed their thanks in an email to the Planning and Zoning personnel for their “exceptional high level of professionalism and genuine display of excellent customer service.” Wary of the process, the woman said her very first conversation with Andrea and LeAnn put her at ease. The Board of Supervisors approved the easement change. The citizen ended her email by saying she and her husband are glad they decided to make Stafford home.

Animal Control Debuts New Tool to Help Find Lost Pets

Tell your friends, neighbors and family about Animal Control’s newest feature on its webpage on Stafford’s website. Each day, Animal Control posts all of the stray animals that come into the shelter. Additionally, County residents may log in and list animals they have found. Animal Control has already received a compliment from a citizen searching for his lost cat. To view the new page, visit [Animals](#).



Financial Report to the Community

Principles of Responsible and Accountable Government

*Maintain a balanced budget * Maintain a AA+ bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

A \$109,692 credit to the Chichester Park project was achieved by working with the contractor, the schools, and Dominion Virginia Power to reduce the size, type, and routing of conduits required to provide electric service to Chichester Park and Stafford High School. In addition to improving the reliability of the service, additional savings will be incurred by reduced Dominion Power fee payments of approximately \$100,000. A \$90,000 credit to the project was achieved by working with the turf sub-contractor and turf grass experts at Virginia Tech to utilize existing amended topsoil material on the five softball/ baseball fields. Both of these credits combine for a \$299,700 savings!

Sign of the Times

Earlier in the fall, Chairman of the Board of Supervisors Susan Stimpson, Falmouth District, presented a Certificate of Achievement for Excellence in Financial Reporting from the Virginia Office of Financial Management to members of Stafford's Finance Department. This is the 31st consecutive year Stafford received the award.

FY2014 Adopted Budget

The Board approved the FY2014 Budget on April 23, 2013.

Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Stafford maintains lowest cost per capita compared to our six peer localities
- Reserves fully funded
- 31 capital projects underway – more than at any other time in our history
- Eliminated three taxes: personal property tax on boats; machinery and tools tax; and motor vehicle carrier tax.



In the Pipeline... Projects Coming to You

2013

- Gateway Signs – Complete
- Civil War Park – Complete
- Chichester Building, New Commonwealth's Attorney Offices – Complete
- Smith Lake Park Parking Lot Expansion – Complete
- Stafford Elementary School Renovation - Complete
- Courthouse Renovation – Complete
- Utility Relocation for Route 17 Widening Project (Phase I) - Complete

2014

- Chichester Park
- Grafton Village Elementary School Renovation
- Rocky Pen Run Reservoir
- Trailblazing Signs
- Curtis Park Pool Renovations
- Mountain View Road Improvements, Phase I
- Courthouse Streetscape
- Opening of Crow's Nest Nature Preserve
- Poplar Road Improvements, Phase I
- Interstate 95 Express Lanes from Garrisonville Road to Beltway
- Staffordboro Commuter Parking Lot
- Utility Relocation for Route 17 Widening Project (Phase 2)

2015

- Stafford High School
- The Park at Embrey Mill
- Garrisonville Road Widening
- Truslow Road Improvements
- Mountain View Road Improvements, Phase II
- Indoor Recreation Facility - Park at Embrey Mill
- Brooke Road Safety Improvements
- Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
- Poplar Road Improvements, Phases II and III
- Falmouth Intersection Improvements
- Garrisonville Road/Onville Road Turn Lane Improvement

***Projects Under Construction in Black**

***Projects Under Design in Blue**

***VDOT Projects in Red**



First Quarter FY14 Sales Tax Receipts

Sales tax for the first quarter of FY14, July through September were flat over the same period in FY13.

	Last Quarter	FY14: July - Sept 2013	FY13: July - Sept 2012	FY14 vs FY13	%
Stafford	\$ 3,002,027	\$ 2,833,988	\$ 2,834,468	\$ (480)	-0.02%
Fredericksburg	\$ 2,764,455	\$ 2,561,443	\$ 2,644,011	\$ (82,569)	-3.12%
Spotsylvania	\$ 4,015,696	\$ 3,800,898	\$ 3,746,547	\$ 54,351	1.45%
Prince William	\$ 14,505,215	\$ 14,035,055	\$ 14,022,346	\$ 12,709	0.09%
Virginia	\$ 282,105,287	\$ 269,625,535	\$ 272,256,378	\$ (2,630,843)	-0.97%

	FY14 YTD	FY13 YTD	YTD change	%
Stafford	\$ 2,833,988	\$ 2,834,468	\$ (480)	-0.02%
Fredericksburg	\$ 2,561,443	\$ 2,644,011	\$ (82,569)	-3.12%
Spotsylvania	\$ 3,800,898	\$ 3,746,547	\$ 54,351	1.45%
Prince William	\$ 14,035,055	\$ 14,022,346	\$ 12,709	0.09%
Virginia	\$ 269,625,535	\$ 272,256,378	\$ (2,630,843)	-0.97%



Finance – Revenues and Expenditures

Stafford County General Fund Revenue/Expenditure Report FY 2013 through September 30, 2013

	Expenditures			Revenue		
	Revised Budget *	Actual	%	Budget	Actual	%
General Government:						
Board of Supervisors	\$ 615,243	\$ 182,130	29.6%	\$ -	\$ -	-
Central Rapp Regional Library	4,813,859	2,406,930	50.0%	37,000	6,283	17.0%
Commissioner of Revenue	2,588,833	510,267	19.7%	252,700	40,383	16.0%
Commonwealth Attorney	2,810,385	631,166	22.5%	1,185,700	169,865	14.3%
Comprehensive Services Act	5,089,619	348,570	6.8%	2,587,245	35,647	1.4%
Cooperative Extension	163,657	15,096	9.2%			
Corrections	7,932,672	4,119,361	51.9%	467,800	115,320	24.7%
County Administration	1,047,216	245,302	23.4%			
County Attorney	1,206,742	198,482	16.4%			
Courts	1,831,241	342,189	18.7%	1,454,700	241,064	16.6%
Econ Devel & Legislative Affairs	1,030,467	266,865	25.9%			
Finance and Budget	1,495,791	362,295	24.2%			
Fire and Rescue	14,433,477	2,977,620	20.6%	2,340,000	187,287	8.0%
Human Resources	399,436	85,666	21.4%			
Information Technology	2,278,103	528,155	23.2%	16,400	2,283	13.9%
Non-Departmental	2,078,596	762,987	36.7%			
Parks, Recreation & Comm Facilities	10,985,747	2,479,568	22.6%	2,000,900	531,042	26.5%
Partner Agencies	1,528,423	901,893	59.0%			
Planning and Zoning	2,519,655	510,497	20.3%	30,000	7,900	26.3%
Public Works	4,327,750	861,015	19.9%	1,466,200	428,721	29.2%
Registrar and Electoral Board	436,630	92,645	21.2%	2,750,300	958,306	34.8%
Sheriff	23,884,800	5,015,390	21.0%	68,500	898,537	12.0%
Social Services	6,401,946	1,264,259	19.7%	7,514,499	828,127	16.6%
Treasurer	1,941,269	371,587	19.1%	4,983,800	114,260	23.9%
Total General Government	101,841,557	25,479,935	25.0%	27,633,144	4,565,025	16.5%

* Revised budget amount includes encumbrances and commitments carried forward from FY13, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



Finance – Revenues and Expenditures

Stafford County General Fund Revenue/Expenditure Report FY 2013 through September 30, 2013

	Expenditures		%	Revenue		%
	Revised Budget *	Actual		Budget	Actual	
Capital Outlay	\$ 4,041,950	\$ 245,072	6.1%	\$ 252,000	\$ 39,113	15.5%
Debt Service	11,119,790	4,517,974	40.6%			
Transfer to Other Funds	3,502,000	3,502,000	100.0%	500,000		
Total County	120,505,297	33,744,981	28.0%	28,385,144	4,604,138	16.2%
Local School Funding:						
Operations	104,098,575	10,643,593	10.2%			
Debt Service	24,729,510	21,303,088	86.1%			
Construction	2,097,000	-	0.0%			
Total Local School Funding	130,925,085	31,946,681	24.4%			
Total	\$ 251,430,382	\$ 65,691,662	26.1%	28,385,144	4,604,138	16.2%
General Revenue:						
Real Estate Taxes				145,371,700	1,084,132	0.7%
Personal Property Taxes				32,836,500	596,207	1.8%
Penalties and Interest				2,030,500	342,013	16.8%
Sales Tax				11,345,000	925,625	8.2%
Consumer Utility Tax				7,778,400	915,228	11.8%
Motor Vehicle Licenses				2,245,000	100,882	4.5%
Bank Stock Taxes				355,000		
Recordation and Property Transfers				2,741,000	619,833	22.6%
Meals Taxes				6,340,000	1,094,581	17.3%
Other Local Taxes				41,800	3,087	7.4%
Use of Money and Property				15,800	1,246	7.9%
Other Local Revenue				1,978,900	57,082	2.9%
Intergovt Non-Categorical				12,905,800	2,877,476	22.3%
Total General Revenues	-	-	-	225,985,400	8,617,392	3.8%
Total General Fund	\$ 251,430,382	\$ 65,691,662	26.1%	254,370,544	\$ 13,221,530	5.2%
				7,746,376		
				\$ 262,116,920		

Software upgrades, Sheriff's vehicles. Actual revenues to date from Tech Fees
Principal & Int. 2006 Lease Revenue Bonds & Commun System Master Lease
Economic Development Land purchase - acquire OCC property

Operating transfer thru September 2013
VPSA Bonds principal and interest

Taxes due Dec & June, collections to date are delinquencies
Taxes due Dec & June, collections to date are delinquencies
Assessed when delinquency is paid
2-month lag in receipt of State funds
2-month lag in receipt of State funds for communications taxes, also includes
consumer electric/gas and PEG fees
vehicle license fees due with June pers prop taxes
revenue received May/June based on previous year local deposits held
1-month lag in reporting from Clerk of Court
lag due to accrual of meals tax revenue
short-term rental taxes due quarterly
1-month lag in receipt; also includes disbursement of interest on developer securities
receipts for misc on-demand items
receipts due in August, Nov, and June
percent of revenue excluding use of Fund Balance
Fund Balance used for encumbrance/commitment rollovers



Economic Development 10-Point Plan

In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

Issue One

Improve overall fiscal competitiveness.

Issue Two

Enact business friendly policy initiatives.

Issue Three

Improve Stafford's ability to attract and retain a high quality workforce.

Issue Four

Improve Stafford's transportation and public safety infrastructure.

Issue Five

Accelerate redevelopment activities.

Issue Six

Create opportunities to gain more input on economic development policies from the private sector.

Issue Seven

Enhance small business assistance programs.

Issue Eight

Create economic development incentive programs.

Issue Nine

Reinvigorate the Business Retention and Expansion (BRE) initiative.

Issue Ten

Enhance economic development marketing plan.



Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- Cask LLC met with Economic Development staff to discuss their expansion into the Global Defense Initiative with the Virginia Economic Development Partnership. Cask's business focus is business and technology management services. Expertise in the defense and public arenas has expanded the company further and the opportunity to export their technology solutions offers tremendous potential for the firm. **(Issue 2)**
- Germanna Community College hosted a Leadership Academy for Germanna employees. Economic Development staff joined other government, nonprofit and business leaders to discuss examples and strategies for leadership within the work environment and community. The meeting included a question/answer period with Germanna staff representatives. **(Issues 3c, 10a, 10b)**
- Economic Development staff distributed real estate and demographic data to attendees at the International Council of Shopping Center's (ICSC) Virginia regional meeting. The meeting provided an opportunity to meet and interact with commercial developers, brokers and retail corporate representatives and update them on our Retail Attraction Initiative. **(Issues 10a, 10b)**
- The first Fredericksburg Chamber Business Expo brought more than 120 exhibitors together to present and market their products, equipment, services and technology to over 1,300 attendees. Stafford County's *Live-Learn-Launch* booth and the Stafford Technology and Research Center academic partners – University of Mary Washington, Germanna Community College, University of Maryland University College - connected attendees and exhibitors to Stafford's business services, academic studies, tourism and quality of life information. The Expo resulted in new contacts and meetings with businesses in the region. **(Issue 9c)**
- Economic Development staff attended the Armed Forces Communications and Electronics Association Quantico-Potomac Chapter Cyber Panel networking event at The Clubs at Quantico. Panelists representing Google, Microsoft, Oracle and McAfee provided an overview of the potential growth of the cyber community in the Quantico area. **(Issues 7b, 9c)**
- The Federal Highway Administration has completed work on a preliminary engineering study to widen U.S. Route 1 in the Boswell's Corner Redevelopment Area. This final report for the study has been accepted by the Board and staff is negotiating with the Virginia Department of Transportation (VDOT) to continue the work. Additional funding from the federal Regional Surface Transportation fund has been awarded to VDOT as well. **(Issue 5)**



Economic Development 10-Point Plan Update

- The Federal Highway Administration has started work on the design and construction of improvements to the intersection of U.S. Route 1 and Telegraph Road in the Boswell's Corner Redevelopment Area. The Defense Base Closure and Realignment Commission redeployments created sufficient additional traffic through this intersection to warrant improvements which are being fully funded by federal Defense Access Roads program funds. Current estimates indicate the improvements will cost around \$4 million. Economic Development hosts the management and coordination meetings for this project at the Stafford Technology and Research Center. **(Issue 5)**
- Economic Development staff continues to reach out to property owners within the Interstate-95/Courthouse Road interchange area in the Courthouse Redevelopment Area. Staff has met with several property and business owners to help them understand the impacts of the redesign of the interchange on their properties. Staff is also working on a draft conceptual development plan for the area bounded by Courthouse Road, Jefferson Davis Highway and Hospital Center Boulevard. Once drafted, staff plans to meet with affected land owners to seek their thoughts and suggestions on ways to move the redevelopment vision forward. **(Issue 5)**
- Economic Development staff continues to work with business owners within the Falmouth Redevelopment Area as construction of improvements to the U.S. Route 1/U.S. Route 17 intersection proceed. VDOT continues to move the project forward and is now planning for another public information meeting to be held sometime in the next few months. **(Issue 5)**
- Economic Development staff continues to work with property owners with vacant residential structures on commercial parcels along Warrenton Road in the Southern Gateway Redevelopment Area. Staff has offered assistance with planning future development, to include removal of the vacant structures. Most of the property owners have responded and talks are underway on how best to proceed. Plans are underway to meet collectively with affected land owners over the next few weeks. **(Issue 5)**
- Rappahannock Economic Development Corporation (RADCO) held their Annual Appreciation Breakfast for their board members, local business leaders and economic development officials. RADCO President Jeff Rouse provided his annual report on the Small Business 504 loan program financing services they provide to local businesses. Guest Speaker Jessica Rogers, an attorney with Sands Anderson PC, provided the keynote address on "The Affordable Care Act and The Expected Impact on Small Businesses." **(Issue 7b, 7c, 8c)**
- The Economic Development Department hosted 40 members of the Potomac Chapter of the Association for Data Center Managers (AFCOM) to introduce Stafford County's Data Center Initiative. Staff members provided an overview of the County and information on the first seven prospective data center development parcels. The event resulted in three meetings already held with interested prospects. **(Issue 7b, 9c)**



Economic Development 10-Point Plan Update

- The Fredericksburg Chamber held a Stafford Roundtable networking session at the Fairfield Inn. Cara Parker of CParker Consulting discussed “High Performance Teams” and Economic Development staff participated in demonstrating several concepts of team building. **(Issue 7b, 10b)**
- A members workshop and networking meeting provided Economic Development staff new member contacts within the Northern Virginia Chapter of the National Association for Industrial and Office Parks (NAIOP). The meeting was hosted by HITT Contracting, a major contracting firm with specialties in government, office, defense, and data centers. **(Issue 10b)**
- Tourism staff assisted in providing lodging and attraction providers in the region with a Report to the Community on October 2, 2013. The region maintains an excellent website presence which is usually the first contact with prospective visitors to the region.
- Tourism staff is providing support for a new program celebrating wine month which is held every year in October. This October, the 25th Annual Virginia Wine Month, staff assisted in developing a special promotional partnership among all four wineries titled, “Wine Around the Region.” It was well received and converted many new customers to local wineries due to effective promotion. A special regional event for the regional Grapes and Grains partnership is scheduled for Saturday, November 16, 2014. The tourism office is promoting this new event, in hopes that it will quickly become a yearly activity.
- Efforts continue in all facets of the 350th planning and programming and oversight. There are more than 30 programs and activities on the horizon for 2014. The full year will engage thousands of residents connecting them to educational and entertaining opportunities throughout the county. Staff are working hard to engage the business community to invite all levels of participation, sponsorship and merchant opportunities. Special retail opportunities for area citizen deals will be offered before the end of the year on a special page www.Thrifty350.com . The dozens of program wide details on year-long programming are showcased at www.Stafford350.com.



Proffer Reports 1st Quarter FY 2014

Project	Schools	Roads	Parks	Libraries	General Government	Fire & Rescue	Government Center	Landfill	Water & Sewer	Jails	Total Available
Amvclae		-	-	-	-	-	-	-	-	-	-
Aquia Town Center		-									-
Arbor Glen		21,570.00									21,570.00
Augustine		74,358.75									74,358.75
Augustine 5A & 7		59,746.78									59,746.78
Augustine No. Section 5A	2,970.29	32,903.20	-	0.76	0.01		0.87	0.99			35,876.12
Austin Ridge	-	(0.33)									(0.33)
Azalea Woods		-									-
Beau Ridge		(0.37)								(0.07)	(0.44)
Beils Run, Section 2B (* New in fy 09,02)	4,000.00		800.00								4,800.00
Berkshire	0.12	60,792.82	-	-		-	4,233.59	6,672.87		-	60,792.94
Brentsmill	32,036.66		15,965.54	5,583.90	1,802.51					-	66,295.07
Brentwood Estates		177.00								-	177.00
Cardinal Forest		32,500.00								-	32,500.00
Celebrate Va No Retirement		1,463,272.81	27,962.32	42,593.48		104,771.40				-	1,638,590.01
Cleborne Manor (The Gables)		19,751.00								-	19,751.00
Contel		-								-	-
Embrey Mill	66,185.00	-	550,000.00			3,100.00				-	619,285.00
England Run N- St Housing		11,000.00								-	11,000.00
Falls Run Village- AKA England Run N		18,160.71								-	18,160.71
Glenwood Constr- Mae Locklee	0.11				(0.18)		(0.28)			-	(0.35)
Little Falls		3,400.00								-	3,400.00
MLR Associates (008-66)		35,000.00								-	35,000.00
North Stafford Corporate Park									(0.50)	-	(0.50)
Quantico Corporate Center		25,000.00								-	25,000.00
Robert & Iva Cale		946.00								-	946.00
Serena Forest		12,758.55								-	12,758.55
Sky Terrace		-	-							-	-
Southgate-Clear Spring Ln	115,500.00	10,500.00									126,000.00
Southgate-Cool Brook Ln	73,986.88	17,820.40	4,333.24	1,983.84		1,306.32					99,430.68
St. Georges Estates		52,500.00								-	52,500.00
Stafford Lakes		150,000.00								-	150,000.00
Stafford Mews L.P.		39,000.00								-	39,000.00
Stafford Nursing Home		302,146.86	-	0.32	0.18	36,732.38				-	338,879.74
Sullivan Auto Trading		2,800.00								-	2,800.00
Tamarlane (Brooke Hill)		134,400.00								-	134,400.00
West Hampton Village	220,342.44	53,071.44	12,904.92	5,908.08		3,890.40					296,117.28
Whitson's Ridge		10,000.00								-	10,000.00
Whitson's Run		-	-							-	-
Wildwater Beach	0.23		-			0.16				-	0.39
Windsor Forest		11,000.00								-	11,000.00
Woodleigh		13,000.00								-	13,000.00
Woodmont		36,915.20								-	36,915.20
Total active Projects	515,021.73	2,704,490.82	611,956.02	56,070.38	1,802.52	149,800.66	4,234.18	6,673.86	(0.50)	(0.07)	4,050,049.60



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Chichester Park
Description	Baseball/softball complex
Project Budget Amount	\$9,514,000
Completion Date of Construction Phase	June 2014
Current Projected Completion Date of Project	2014
Recent Activity	The construction contract award was approved by the Board of Supervisors on April 23 to build all five baseball/softball fields. Notice to Proceed was issued May 20th. Clearing of the site is complete. Grading of the small baseball/softball fields is on going and 85% complete. Irrigation lines for the small fields are being installed. Infield mix and topsoil is starting to be placed on the small fields. Poles for the nets are being installed. Waterlines have been installed into the park. Installation of electrical conduits along the entrance road is complete. Curbs and sidewalks along the entrance road are underway.



Overhead netting poles and field top soil



Curb and gutter and sidewalk installation



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Curtis Park Pool
Description	Renovate the existing outdoor pool
Project Budget Amount	\$1,500,000
Completion Date of Construction Phase	May 2014
Current Projected Completion Date	May 2014
Recent Activity	The Board approved the construction contract award on July 2. Work began on September 9. Demolition of the pool gutter, plaster, limited areas of the deck and piping, and filter room equipment is complete. The new handicapped ramp is formed and ready for concrete. Installation of new piping from the surge tank to the filter room and distribution lines to the pool is underway. The gutter system is under fabrication and scheduled for installation in late November. Repairs needed to the grade beam were identified and costs estimated. Repairs to proceed in November.
PROJECT	Park at Embrey Mill
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	Fall 2013
Current Projected Completion Date	2015
Recent Activity	This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility with a 50 meter X 25 yard swimming pool. The Notice to Proceed for Phase 1, clearing and grading, was issued May 6, 2013. A substantial competition inspection was held November 7. Punch list items are being addressed. On July 2, the Board approved installing four synthetic turf fields and two small grass fields under base bid. Other fields will be designed and bid as alternates. Phase 2 site plans are being modified to address Technical Review Committee (TRC) comments and staff comments. Resubmission is planned for late November.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Mountain View Road Safety Improvements
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	May 2015
Recent Activity	Utility Relocation efforts are continuing. A notice to proceed with construction will be delivered to the contractor in November.



PROJECT	Brooke Road Safety Improvements Design
Description	Design of safety improvements on Brooke Road between Eskimo Hill Road and Stagecoach Road.
Budget Amount	\$6,500,000
Completion Date of Design Phase	March 2014
Projected Completion Date	September 2015
Recent Activity	VDOT has supplied comments to the Field Inspection Plans, and the consultant is making suggested revisions. Continuing to work with Northern Virginia Conservation Trust for property acquisition

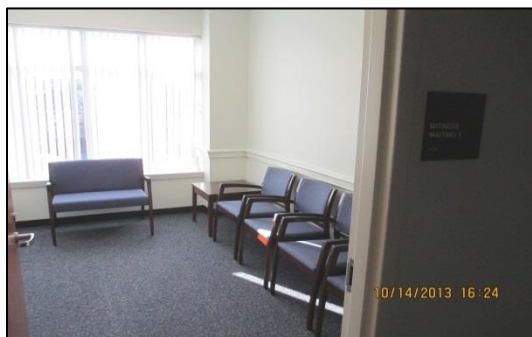


2008 Transportation Bond Referendum Projects Underway

PROJECT	Poplar Road Safety Improvements Design Phase 2
Description	Design of safety improvements on Poplar Road north between Truslow Road and Kellogg Mill Road.
Budget Amount	\$2,100,000
Completion Date of ROW Phase	March 2014
Projected Completion Date	June 2015
Recent Activity	All properties associated with Verizon easements now either have agreements or have been acquired through condemnation. This will allow the release of the relocation efforts for both Poplar I and II. Comment revisions have been completed on the plans, will proceed with remainder of right of way acquisitions once VDOT provides approval.
PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road.
Budget Amount	\$1,500,000
Completion Date of Design Phase	March 2014
Projected Completion Date	October 2015
Recent Activity	VDOT has provided additional comments for traffic management, staff has set an appointment to meet with VDOT to go over the comments.



PROJECT	Wayfinding Signs System
Description	Working with Economic Development to place gateway and trailblazing signs throughout the County. Installation of gateway signs is complete.
Phase 2 Budget Amount	Approximately \$296,000 for Engineering
Projected Completion Date	TBD
Recent Activity	Staff met with the VDOT's Wayfinding program manager. An agreement has been reached which will allow the County to proceed with the design and installation with very few changes to the design
PROJECT	Courthouse Remodeling
Description	Remodeling of the Courthouse office space after the Commonwealth Attorney moves to the Chichester Building
Budget Amount	\$510,034
Projected Completion Date	October 2013
Recent Activity	The remodeling work has been completed.



Conference Room



Kitchenette



Capital Projects Update

PROJECT	FRED Bus Shelters
Description	Installation of a bus shelter at the Target on Warrenton Road
Projected Completion Date	October 2013
Recent Activity	The bus shelter has been installed and is in use.



PROJECT	Poplar Road Phase I
Description	Design of the intersection and road improvements on Poplar Road between U.S. Route 17 and Truslow Road.
Budget Amount	\$2,300,000
Completion Date of Utility Phase	November 2013
Projected Completion Date	October 2014
Recent Activity	A contract has been awarded for the construction. A Notice to Proceed with a date of mid-December will be provided to the contractor to allow the relocation of the rest of the utilities



Capital Projects Update

PROJECT	Mountain View Road Safety Improvements Phase II
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Completion Date of ROW Design	October 2013
Projected Completion Date	June 2015
Recent Activity	Right of Way negotiations are underway, with the anticipation that advertisement of this project will begin next year.
PROJECT	Courthouse Area Streetscape Improvements
Description	Design of streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20 percent match.)
Completion Date of Design Phase	November 2012
Projected Completion Date	December 2013 Phase IA
Recent Activity	VDOT has provided the authorization to bid. Bids have been advertised with a bid opening date of November 21, 2013. A request to award a construction contract is expected to be on the December Board Agenda, once the bids have been through VDOT approval.



Capital Projects Update

PROJECT	Indoor Recreation Facility at Embrey Mill
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$11,025,000
Completion Date of Design Phase	Fall 2013
Current Projected Completion Date	2015
Recent Activity	After discussing the impacts and costs of pool modifications that accommodate high level championship swim meets, the Board directed staff on May 21 to proceed with the largest facility, Option 5, having three pools. A meeting with the design team was held May 28 to restart the building and pool design. Staff met with the consultants on August 30 to provide comments on the 75 percent complete building plans and swimming pool plans. Staff has provided comments to the consultants on October 29 on the 95 percent complete building plans. Staff anticipates receipt of completed building plans for final review and building permit submission mid-November. Staff has issued bid documents for the pools to the three pre-qualified contractors on October 3. Bids were received on October 17. Contract award is on the Board of Supervisors agenda November 19. A request for proposal for operating and maintaining the Indoor Recreation Facility has been prepared and sent to the Board's subcommittee for review and comments before issuing to prospective offerors.
PROJECT	Woodstream Trail to Smith Lake Park
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	Spring 2014
Current Projected Completion Date	TBD
Recent Activity	The Purchase Order and Notice to Proceed with design were issued August 12. The small whorled pagonia environmental study has been completed showing that habitat exists but no plants were found. Topographic survey is complete. Wetlands have been flagged. Wetland delineation has been preliminarily approved by the US Army Corps of Engineers. Staff submitted the Perennial Flow Determination Study to the Planning and Zoning Department on November 7. Revised schematic plans are under review.



Capital Projects Update

PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	2014
Current Projected Completion Date of Project	2015
Recent Activity	Design of the street crossing at Belmont end of trail has been reviewed by VDOT and comments were received on November 4. The comments are being addressed by the consultants at this time. County staff met with the staff of Belmont on October 29 to review the plan. After review of the grading for the connection to Chatham Bridge on the northwest side, staff is pursuing continuing the trail under the bridge and connecting to the bridge sidewalk on the southeast side as the terminus of Phase 4. A design fee proposal for this additional work has been approved by VDOT. Field survey, archaeology, and geotechnical engineering will begin on the portion under and east of the Chatham Bridge in late November. Design of the trail plans are 30% complete. Met with National Park Service staff from Chatham on October 25 to present the 30% trail plans.



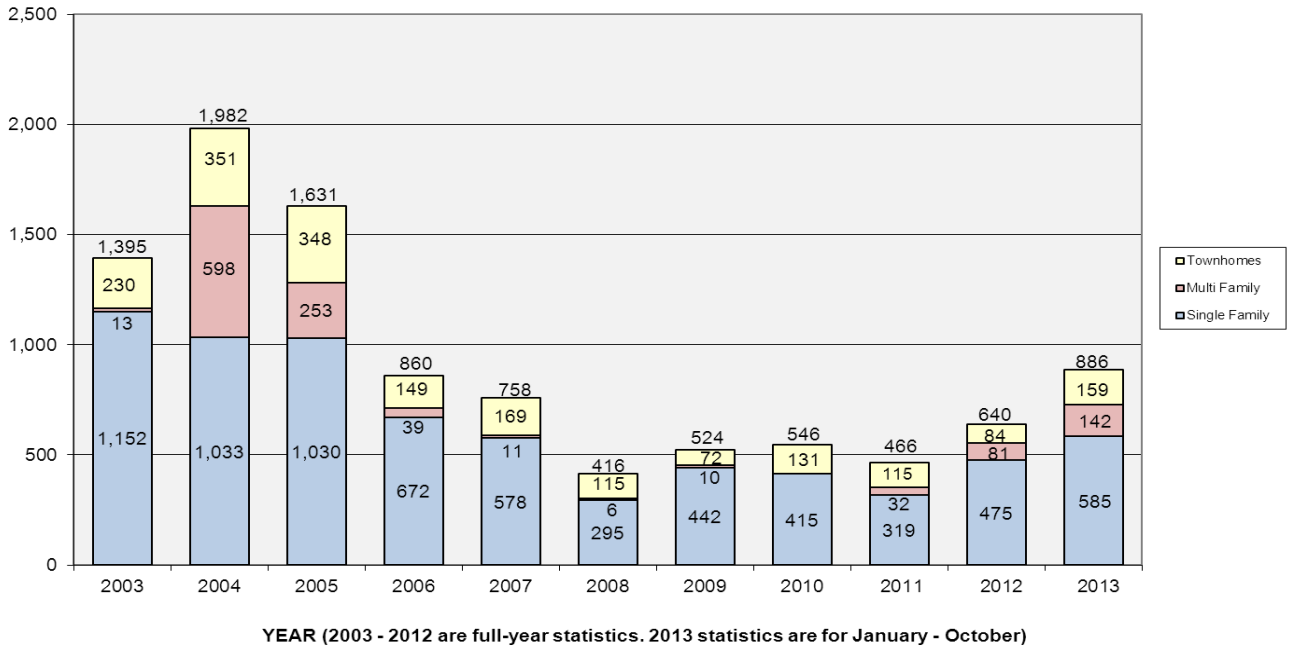
PERMIT ACTIVITY REPORT

October 2013

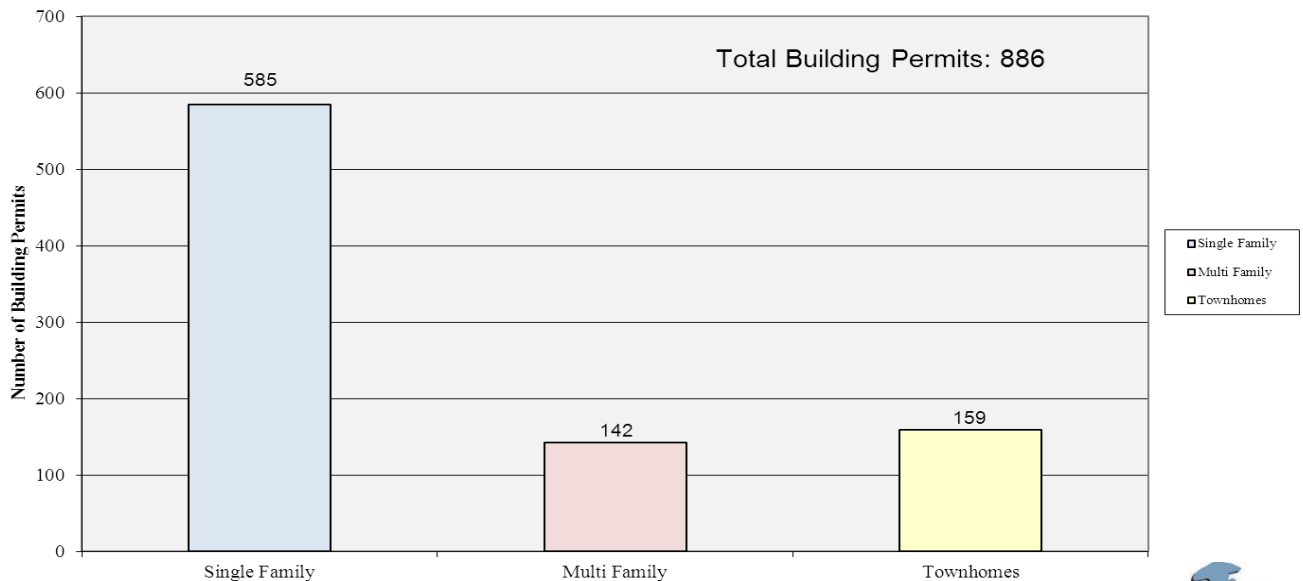
PERMIT ACTIVITY	Month			Year-to-Date		
	October 2013	October 2012	Percent Change	YTD 1/1/2013- 10/31/2013	Previous YTD 1/1/2012- 10/31/2012	Percent Change
PERMITS ISSUED	390	343	14	3,677	3,555	3
CONSTRUCTION VALUE	\$28,744,873	\$16,356,545	76	\$322,695,370	\$222,589,307	45
FEES	\$209,241	\$158,206	32	\$2,256,982	\$1,659,757	36
NEW CONSTRUCTION						
RESIDENTIAL						
SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	53	54	(2)	744	476	56
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	10	0	>100	142	74	92
TOTAL HOUSING UNITS	63	54	17	866	550	57
CONSTRUCTION VALUE	\$15,898,173	\$10,938,689	45	\$191,907,511	\$124,308,318	54
COMMERCIAL						
COMMERCIAL	1	1	0	13	11	18
CONSTRUCTION VALUE	\$40,000	\$460,000	(91)	\$49,598,052	\$20,307,259	144
ADDITIONS/ALTERATIONS						
RESIDENTIAL	231	231	0	2,086	2,076	0
COMMERCIAL	95	57	67	834	918	(9)
CONSTRUCTION VALUE	\$12,806,700	\$4,957,856	158	\$81,189,807	\$77,973,730	4
CERTIFICATES OF OCCUPANCY						
NEW SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	68	56	21	586	384	53
NEW MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	18	12	50	70	58	21
NEW COMMERCIAL	1	0	>100	18	4	350
COMMERCIAL CHANGE	23	6	283	216	58	272



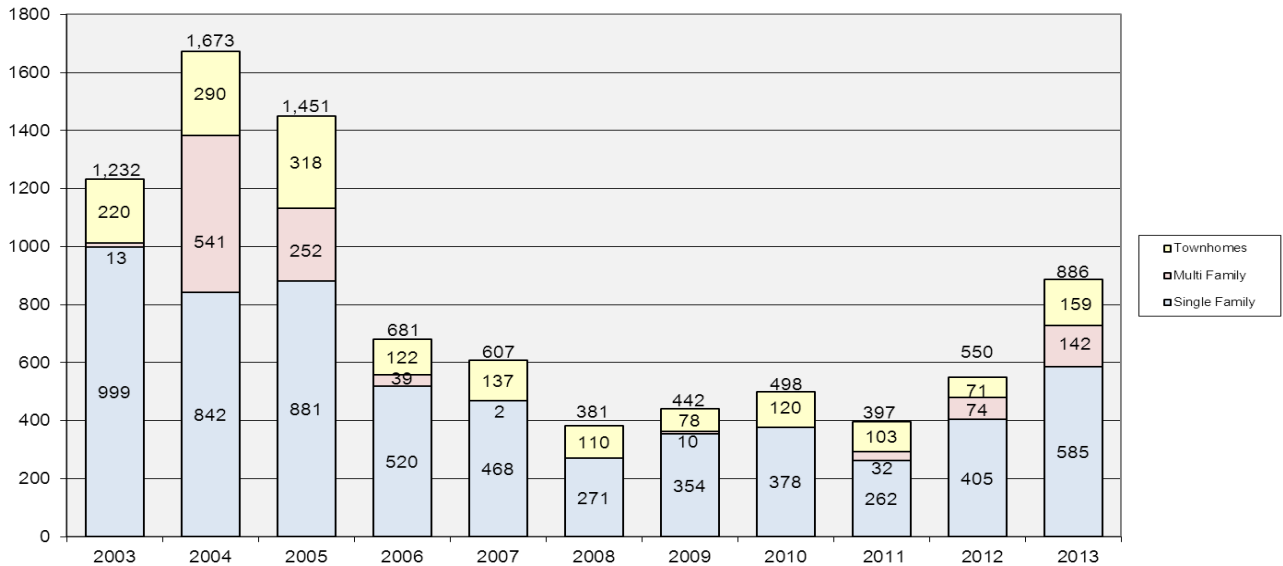
HISTORY OF BUILDING PERMITS ISSUED 2003 - 2013 Full - Year Statistics



BUILDING PERMITS ISSUED THROUGH OCTOBER 2013

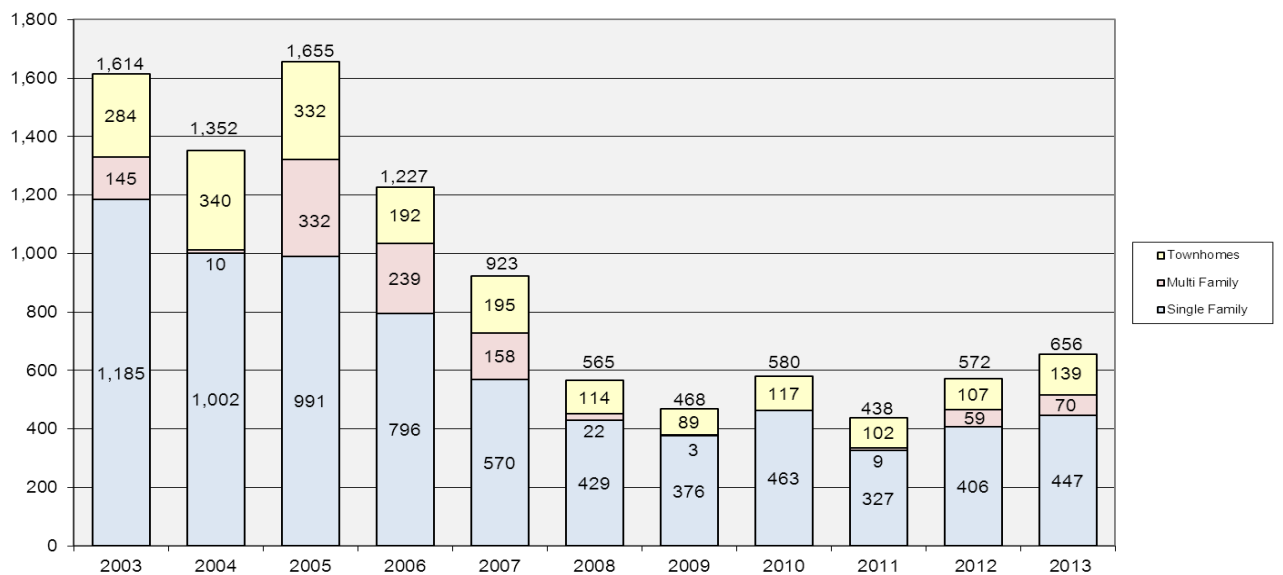


HISTORY OF BUILDING PERMITS ISSUED 2003 - 2013 January - October of Each Year



YEAR (2003 - 2013 year statistics for January - October of each year)

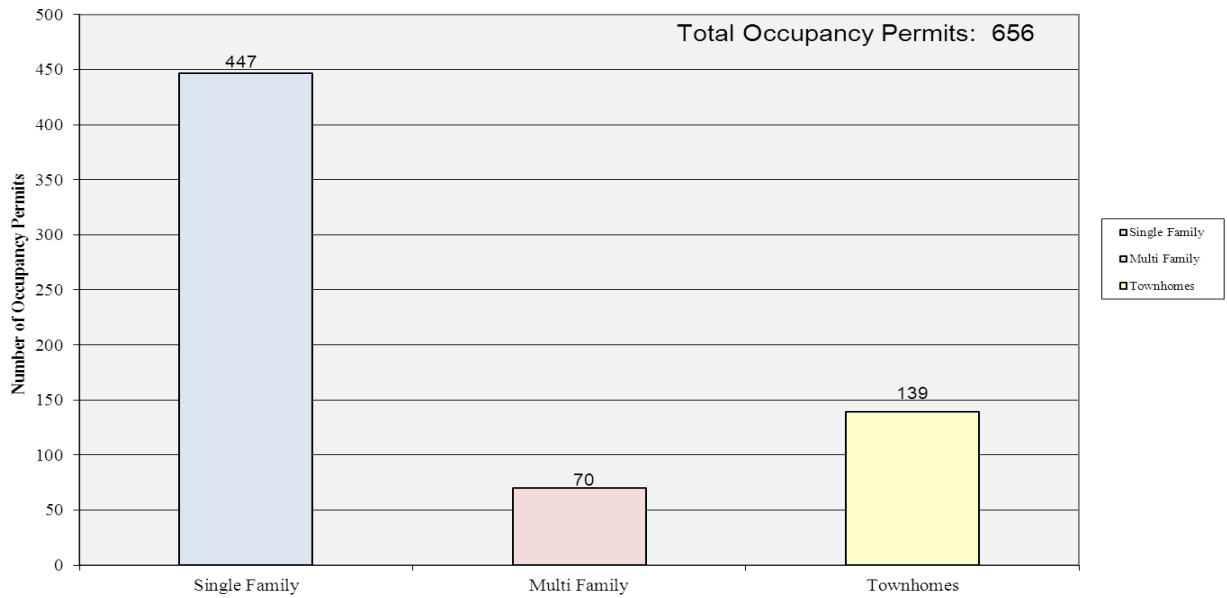
HISTORY OF OCCUPANCY PERMITS ISSUED 2003 - 2013 Full - Year Statistics



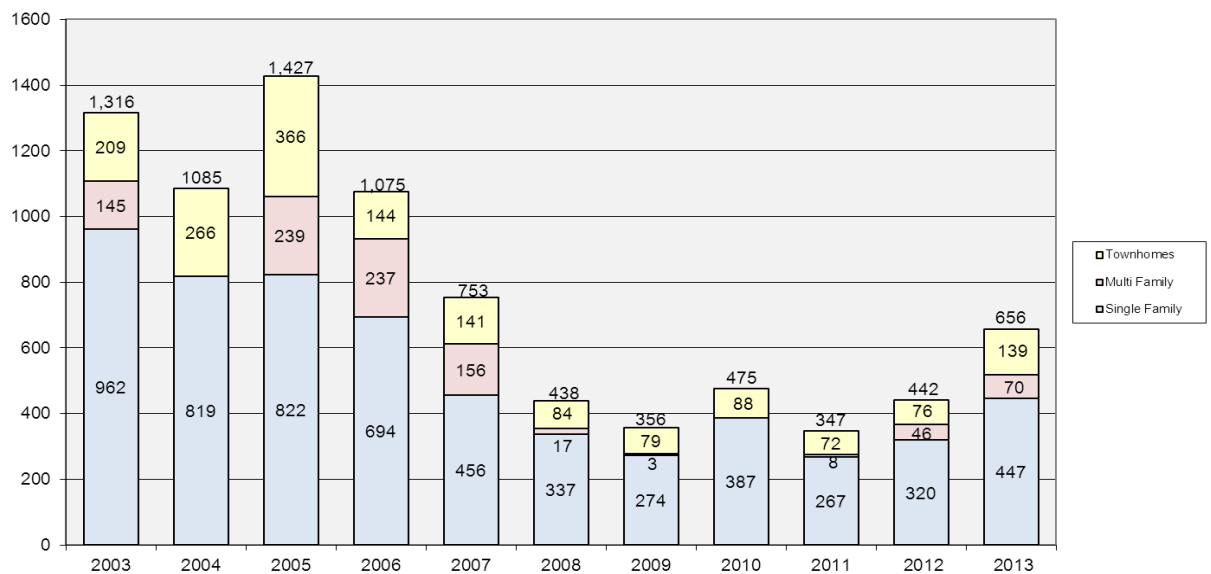
YEAR (2003-2012 are full-year statistics. 2013 statistics are for January - October)



OCCUPANCY PERMITS ISSUED THROUGH OCTOBER 2013



HISTORY OF OCCUPANCY PERMITS ISSUED 2003 - 2013 January - October of Each Year



YEAR (2003- 2013 year statistics for January - October of each year)



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS OCTOBER 2013

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Sullivan Property	Boundary line adjustment for 2 single family residential lots zoned R1 on 45.3 acres	10/31	George Washington
Hermitage Meadows	Minor subdivision plat creating 3 single family residential lots zoned A1 on 43.18 acres	10/30	Hartwood
Meadows at Hickory Hill	Minor subdivision plat creating 5 single family residential lots zoned A1 on 99.85 acres	10/28	George Washington
Guys Overlook	Final subdivision plat creating 10 single family residential lots with bioretention zoned A1 on 35.83 acres	10/18	Aquia
Garrisonville Medical Office	Dedication plat for right-of-way, ingress/egress, storm drainage & utility easements zoned B2 on 3.33 acres	10/10	Griffis-Widewater
Shelton Woods	Construction plan creating 95 single family residential lots zoned R1 on 68.54 acres	10/9	Rock Hill
Colonial Forge Sec 7	Construction plan creating 36 single family residential lots zoned R3 on 4.23 acres	10/9	Hartwood
Poplar Hills Sec 5	Vacation plat for a portion of the recorded section excluding lots 117-126 zoned A1/A2 on 183.0 acres	10/8	Aquia
Embrey Mill Sec 1	Dedication plat for storm drainage easements on lots 33-58 and parcel A zoned PD-2 on 2.23 acres	10/7	Hartwood
Poplar Estates Sec 2	Dedication plat for waterline and sign easements zoned A1 on 3.1 acres	10/7	Hartwood
Colonial Forge Sec 2A	Final subdivision plat creating 28 single family residential lots zoned R3 on 10.08 acres	10/7	Hartwood
Colonial Forge Sec 4	Final subdivision plat creating 18 single family residential lots zoned R3 on 8.01 acres	10/7	Hartwood
Gollohon -Bethel Church Rd	Boundary line adjustment for 2 single family residential lots zoned A1 on 99.85 acres	10/1	George Washington
Approvals			
Westgate at Stafford Courthouse	Minor subdivision plat creating 2 single family residential lots zoned R2 on 48.31 acres	10/30	Garrisonville
Ellington	Family subdivision plat creating 2 single family residential lots zoned A1 on 27 acres	10/29	Falmouth
Oaks at Park Ridge	Minor subdivision plat creating 5 single family residential lots zoned R1 on 2.15 acres	Withdrawn 10/28	Garrisonville
Sherrill Division	Minor subdivision plat creating 2 residential lots zoned A1 on 92.41 acres	10/16	Rock Hill
Moncure Valley	Technical change to an approved preliminary subdivision plan to amend street right of ways & stormwater facility location zoned R1 on 53.1 acres	10/10	Aquia



Planning and Zoning Update

Approvals (cont'd)			
The Glens, Sec 4, 5, 8-10	Technical change to provide access to Mountain View Rd, & eliminate the RPA crossing Sweet William Drive zoned A1 on 382.69 acres	10/10	Rock Hill
Moncure Estates Sec 2	Boundary line adjustment plat for 4 single family residential lots zoned R1 cluster on 0.78 acres	10/4	Aquia
Celebrate VA N Sec 7B	Construction plan creating 69 single family residential lots zoned RBC on 12.02 acres	10/3	Hartwood
Embrey Mill Sec 1	Final subdivision plat subdividing 41 lots zoned PD2 on 9.3 acres	10/3	Hartwood
Oaks @ Rocky Run	Minor subdivision plat creating 4 residential lots zoned A1 on 21.26 acres	10/2	Hartwood
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Colonial Forge Woodcutters Rd Phase 3	Infrastructure plan extending Woodcutters Road 1,150 linear feet zoned R3 on 10.5 acres	10/31	Hartwood
Stafford Physical Therapy	Minor site plan expanding the existing parking lot zoned B3 on 0.77 acres	10/30	Griffis-Widewater
Embrey Mill Mine Rd Phase 2	Infrastructure plan extending Mine Road and adding a swm facility zoned A1 & PD2 on 25.3 acres	10/30	Hartwood
Aquia Harbour Business Office	Major site plan replacing existing office building with a new 3,857 sq. ft. building & fire hydrant zoned R1 on 1.55 acres	10/23	Aquia
Kingsland Square	Major site plan constructing 15,000 sq. ft. of retail/office condos zoned B2 on 2.54 acres	10/14	Griffis-Widewater
Embrey Mill Sec 3 Phase 2C	Early grading plan for section 3 zoned PD-2 on 50.03 acres	10/7	Hartwood
Aquia Episcopal Church	Major site plan constructing a 2 story fellowship hall with parking zoned R1 on 42.68 acres	10/1	Aquia
Approvals			
Access Eye Center Addition	As-built for the construction of 1,810 sq. ft. addition zoned B2 on 0.77 acres	10/31	Falmouth
Rocky Pen Reservoir	Grading plan for stream restoration zoned A1 on 50.35 acres	10/28	Hartwood
Fire & Rescue Training Facility	Infrastructure plan for construction of a new fire/rescue training facility zoned B3 on 77.36 acres	10/24	Aquia
McLane/MidAtlantic	Grading plan for future expansion of an addition and extended detention zoned M1 on 18.1 acres	10/21	George Washington
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Access Eye Center Addition	As-built for the construction of 1,810 sq. ft. addition zoned B2 on 0.77 acres	Approved 10/31	Falmouth



Planning and Zoning Update

OTHER (cont'd)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Belle Plains Boat Club	Wetlands application to rebuild an existing pier zoned A1	Approved 10/28	George Washington
Hope Springs Marina	Wetlands application to construct pier extensions zoned A1 on 6.65 acres	Approved 10/28	Aquia
Mount Pleasant Estates	Perennial flow determination for a 24 single family residential lots subdivision zoned R1 on 10.3 acres	Approved 10/28	Falmouth
Clift Farm Quarter	Comprehensive plan compliance for extension of sewer outside the USA for 108 single family residential lots zoned A1 on 472.4 acres	Denied 10/25	Aquia & Falmouth
Stafford Elementary School Addition	As-built site plan for a library addition, parking, playground and well field zoned R1 on 15.86 acres	Submitted & Approved 10/24	Aquia
Carters Crossing Panera	As-built site plan for a restaurant with parking, drive-thru and utilities zoned B2 on 0.94 acres	Submitted & Approved 10/24	George Washington
Beach Property	Perennial flow determination zoned A1 on 22.4 acres	Submitted 10/22	Hartwood
Hermitage Meadows	Perennial flow determination for the subdivision zoned A1 on 43.18 acres	Submitted 10/22	Hartwood
Aquia Episcopal Church	Certificate of appropriateness for a 2 story fellowship hall with parking zoned R1 on 42.68 acres	Submitted 10/1	Aquia
Aquia Harbour Police Station	As-built site plan for a 1,600 sq. ft. police station zoned B2 on 0.4 acres	Submitted & Approved 10/22	Aquia & Aquia Church Historic
Dollar General	As-built site plan for a 9,188 sq. ft. building zoned SC & B2 on 1.53 acres	Submitted 10/21	Falmouth
Degen-Woodlanding Rd	Wetlands application for construction of a 206 ft. bulkhead and reconstruct 190 ft. pier with boatlifts zoned A1 on 0.74 acres	Submitted 10/16 & Approved 10/25	George Washington
Quantico Ctr Retail Phase 5	As-built site plan for 8,000 sq. ft. building zoned B2 on 1.11 acres	Submitted 10/15 & Approved 10/24	Griffis-Widewater
Westgate at Stafford Courthouse	Wetlands application associated with a 48 single family residential lots subdivision zoned R2 on 24.33 acres	Submitted & Approved 10/10	Garrisonville
Hardwood Landing	Perennial flow determination for 36 single family residential lots zoned A1 on 121.33 acres	Approved 10/8	Hartwood
Meadows at Hickory Hill (old Bethel Church Road Estates)	Perennial flow determination on 2 single family residential lots of the subdivision zoned A1 on 83.7 acres	Submitted 9/19	George Washington



Planning and Zoning Update

OTHER (cont'd)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Embrey Mill Sec 3 Phase 2C	Early grading plan for section 3 zoned PD-2 on 50.03 acres	Submitted 10/7	Hartwood
Brooke Village	Wetlands application associated with a 20 single family residential lots subdivision zoned R1 on 9.55 acres	Submitted & Approved 10/2	George Washington
Liar pier	Wetlands application for construction of a pier zoned A1 on 4.29 acres	Submitted & Approved 10/1	Griffis-Widewater
REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
North Stafford Office Complex	Proffer amendment to allow motor vehicle fuel sales/convenience store zoned B2 & HCOD on 2.3 acres	10/9	Rock Hill
Approvals/Denials			
0			
CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
North Stafford Office Complex	Conditional use permit to allow motor vehicle fuel sales/convenience store zoned B2 & HCOD on 2.3 acres	10/10	Rock Hill
Approvals			
CVS Pharmacy-Onville Rd	Conditional use permit to allow drive-thru pharmacy zoned B2/HCOD on 4.1 acres	10/2	Griffis-Widewater
ORDINANCES			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Referrals			
0			
LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Stafford Estates Sec 3C	1 single family residential lot	10/1	Hardwood
Moncure Estates Sec 2	3 single family residential lots	10/1	Aquia
Stafford Lakes Village Sec 12C	1 single family residential lot	10/1	Hartwood
The Glens Sec 4	1 single family residential lot	10/1	Rock Hill
Tax Map 55N-1C	1 single family residential lot	10/3	George Washington
Poplar Estates Sec 1	1 single family residential lot	10/3	Hartwood
The Glens Sec 3	1 single family residential lot	10/3	Rock Hill
Leeland Station Sec 5B	1 single family residential lot	10/4	Falmouth
Stafford Lakes Village Sec 12C	1 single family residential lot	10/4	Hartwood



Planning and Zoning Update

LOT GRADING PLANS (cont'd)			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Deacon Road Estates	1 single family residential lot	10/4	Falmouth
Hills of Aquia Sec 6	1 single family residential lot	10/7	Aquia
Moncure Estates Sec 2	1 single family residential lot	10/7	Aquia
Colonial Forge Sec 5	1 single family residential lot	10/8	Hartwood
Embrey Mill Sec 2	1 single family residential lot	10/10	Garrisonville
Hills of Aquia Sec 5	2 single family residential lots	10/10 & 14	Aquia
Tax map 36E-1	1 single family residential lot	10/10	Hartwood
Brookfield Sec 3	1 single family residential lot	10/11	Falmouth
Tax map 41-15H	1 single family residential lot	10/11	Aquia
Embrey Mill Sec 1	1 single family residential lot	10/11	Garrisonville
Stafford Estates Sec 3C	1 single family residential lot	10/14	Hartwood
Colonial Forge Sec 6A	1 single family residential lot	10/15	Hartwood
Liberty Knolls	1 single family residential lot	10/16	Garrisonville
Lake Estates	2 single family residential lots	10/16	Hartwood
Butler Estates	1 single family residential lot	10/18	Rock Hill
Brittany Estates	1 single family residential lot	10/18	Aquia
Leeland Station Sec 5B	1 single family residential lot	10/18	Falmouth
Hill of Aquia Sec 6	1 single family residential lot	10/18	Aquia
Moncure Estates Sec 2	1 single family residential lot	10/18	Aquia
Lake Estates	1 single family residential lot	10/18	Hartwood
Colonial Forge Sec 6B	4 single family residential lots	10/22	Hartwood
Embrey Mill Sec 1	1 single family residential lot	10/22	Garrisonville
Embrey Mill Sec 2	2 single family residential lots	10/22	Garrisonville
Tackett's Mill Estates	1 single family residential lot	10/22	Hartwood
Moncure Estates Sec 2	2 single family residential lots	10/23	Aquia
West Hampton Village	1 single family residential lot	10/23	Griffis-Widewater
Colonial Forge Sec 1C	1 single family residential lot	10/23	Hartwood
Colonial Forge Sec 1E	2 single family residential lots	10/23	Hartwood
Lake Estates	1 single family residential lot	10/24	Hartwood
Stafford Lakes Village Sec 12C	1 single family residential lot	10/24	Hartwood
Brentsmill Sec 3	1 single family residential lot	10/24	Griffis-Widewater
Embrey Mill Sec 1	1 single family residential lot	10/24	Garrisonville
Celebrate VA North Sec 3A1	1 single family residential lot	10/24	Hartwood
Celebrate VA North Sec 3B2	1 single family residential lot	10/25	Hartwood
Berea Knolls	1 single family residential lot	10/30	Hartwood
Fleetwood Farm	1 single family residential lot	10/30	George Washington
Tax Map 25A-1-35	1 single family residential lot	10/30	Hartwood



Planning and Zoning Update

LOT GRADING PLANS (cont'd)			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Stafford Estates Sec 3B	1 single family residential lot	10/30	Hartwood
Colonial Forge Sec 6A	1 single family residential lot	10/31	Hartwood
Tax Map 36-4A	1 single family residential lot	10/31	Hartwood
Total	59 single family residential lots		
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted	72		Various
Cited	32		Various
Other	19		Various
Zoning Permits			
Commercial New	5		Various
Commercial Change	62		Various
Residential New	94		Various
Residential Change	98		Various
Signs	24		Various
Daycare	3		Various
Home Occupancy/Home Business	8		Various
Temporary Structure	2		Various
Demo	1		Various
Retaining Walls	10		Various
Zoning Verifications	3		Various
Zoning Determinations	0		
Zoning BZA			
Hampton Oaks/Internet Gun show Firearm Sales	Special Exception of Section 28-35, Table 3.1 'District Uses and Standards', to allow firearm sales as a home business zoned R1	Withdrawn 11/6/13	Garrisonville
Prince William Home Improvements	Variance of Section 28-35, Table 3.1 'District Uses and Standards', of the rear yard to construct an addition to a single family dwelling zoned R1	Denied 10/22/13	Hartwood
Shorts Branch Brewery/Aquia Pines RV Park	Special Exception of Section 28-35, Table 3.1 'District Uses and Standards' & Section 28-39(w) Special Regulations, to allow microbrewery with special conditions zoned B2	Approved 10/22/13	Aquia
Aquia Towne Center	2 appeals for 1) Notice of Violation of Section 28-245, 'Site Plans. When required ', for stockpiling & 2) Notice of Violation of Section 28-35, Table 3.1 'District Uses and Standards', for contractors equipment storage zoned P-TND	Approved 10/2	Aquia



Rappahannock Regional Landfill

October 2013 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of October 1	8,720
Week of October 7	12,480
Week of October 14	14,800
Week of October 21	16,040
October 28-31	10,500
TOTAL	62,540

Work is backed by scale tickets.
Total includes signage pickup.



Monthly Statistical Report

- There was a 5% increase in emergency call volume in for the month of October.
- Our goal of 8 minutes or less 90% of the time continues to challenge us and our percentage dropped to 66% (down from 68% in September). Staff attributes that change to an increase in calls as well as the call location and staffing at volunteer stations.
- Our transports to Stafford Hospital were 46% (up 2%) and to Mary Washington was 52% (down 2%).

October was another busy month for Fire and Rescue aside from emergency calls. During October, we logged:

- Training Hours – 1590
- Pre-Plans of Businesses/Buildings – 17 pre-plans
- Public Education Sessions/Students – 153/555
- Community Outreach Sessions – 40
- Special Project Hours – 227



Monthly Call Summary

Total CALLS	2191
Fire Marshal Office Calls	865
Emergency Medical Calls	757
Service Calls	129
Fire Calls	237
Vehicle Accident Calls	185
Other	15
Rescue Calls	3

Non-Emergency Activity	
Training Hours	1589.50
Pre-Plans of Business / Buildings	17/61
Public Education Sessions / Students	153/555
Community Outreach Sessions	40
Special Project Hours	226.5

EMS Summary

Patient Contacts	
Dead at Scene	8
Patient Refusals	122
Transferred to another Unit/POV	2
Transports	625
Total	757
Percent of Patients Transported	83%

Return of Spontaneous Circulation (ROSC)	1
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Transports		
Mary Washington Hospital	325	52%
Stafford Hospital	289	46%
Spotsylvania Regional Medical Center	9	1%
Sentara Hospital	1	0%
VCU Health System	1	0%
TOTAL TRANSPORTS	625	

Helicopter Transports	0
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Fire Marshal Activity	Oct-13	FY13 YTD
Fire Marshal Office Response	25	113
Inspections	339	1406
Plan Reviews	39	181
Fire Investigations	4	18



	Oct 13	Sep 13	Oct 12
Responding Emergency Calls	1162	1110	1105
Calls in excess of eight minutes	398	352	345
Response percentage under eight minutes	66%	68%	69%

Goal: 90% of calls responded to in under eight minutes.

Calls 8 Mins or Less by First Due				
First Due	Oct 13	Sep13	Oct 12	Goal
Zone 1 - Falmouth	76%	74%	71%	90%
Zone 2 - Stafford	77%	78%	80%	90%
Zone 3 - Widewater	21%	55%	62%	90%
Zone 4 - Mt. View	65%	74%	67%	90%
Zone 5 - Brooke	63%	38%	38%	90%
Zone 6 - Hartwood	54%	43%	60%	90%
Zone 7 - White Oak	73%	65%	66%	90%
Zone 8 - Rockhill	46%	26%	48%	90%
Zone 9 - Aquia	69%	74%	76%	90%
Zone 10 - Potomac Hills	71%	81%	80%	90%
Zone 12 - Berea	71%	71%	71%	90%
Zone 14 - North Stafford	76%	72%	71%	90%

**Zones reflect Fire and EMS calls combined.*



Co1 Falmouth

Unit	Staffing %
Engine 1	99%
Medic 11	100%
Medic 11B	2%
Ambulance 11	0%
Rescue Squad 1	39%
Rescue Squad 1 Cross Staffed	58%

Co2 Stafford

Unit	Staffing %
Rescue Engine 2	48%
Engine 2	30%
Medic 2	100%
Truck 2	6%
Truck 2 Cross Staffed	38%

Co3 Widewater

Unit	Staffing %
Engine 3	12%
Medic 3	0%
Ambulance 3	0%

Co4 Mountain View

Unit	Staffing %
Engine 4	100%
Medic 4	0%
Tower Ladder 4	1%
Tower Ladder 4 Cross Staffed	98%

Co5 Brooke

Unit	Staffing %
Engine 5	4%
Rescue Squad 5	0%
Rescue squad 5 Cross Staffed	1%
Medic 5	100%
Medic 5B	0%
Ambulance 5	14%

Co6 Hartwood

Unit	Staffing %
Engine 6	20%
Medic 6	100%
Medic 6B	0%
Ambulance 6	8%

Co7 White Oak

Unit	Staffing %
Rescue Engine 7	12%
Engine 7	0%

Co8 Rockhill

Unit	Staffing %
Engine 8	57%

Co9 Aquia

Unit	Staffing %
Engine 9	100%
Medic 9	14%
Ambulance 9	4%

Co10 Potomac Hills

Unit	Staffing %
Engine 10	0%
Rescue Squad 10	0%
Rescue Squad 10 Cross Staffed	0%
Tower Ladder 10	0%
Tower Ladder 10 Cross Staffed	0%
Medic 10	100%
Medic 10B	0%
Ambulance 10	0%
Battalion Chief 2	20%

Co12 Berea

Unit	Staffing %
Quint 12/Engine 12	100%
Ambulance 12 (*Staffed with Co Vol)	49%

Co14 North Stafford

Unit	Staffing %
Rescue Engine 14	100%

EMS1 Stafford

Unit	Staffing %
Medic 1	1%
Ambulance 1	13%

EMS4 Mountain View

Unit	Staffing %
Medic 4B	
Ambulance 4	11%

EMS7 White Oak

Unit	Staffing %
Medic 7	100%
Medic 7B	
Ambulance 7	4%

EMS8 Rockhill

Unit	Staffing %
Medic 8	16%
Ambulance 8	6%

Legend

Career Units





This report summarizes the activities of the Stafford Sheriff's Office through October 2013. The charts compare data year-to-date through October 2013 vs. year-to-date through October 2012. Below are highlights.

Crime Distribution

Crime	2013	2012	% Change
Property Crime	53.5%	55.5%	-2.0%
Narcotics Violations	19.3%	20.6%	-1.3%
Fraud Crimes	20.7%	17.1%	3.5%
Crimes Against Persons	6.5%	6.8%	-0.3%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2013	2012	% Change
All Reported Crimes	9,943	9,874	0.7%
Major Crimes	3,523	3,668	-4.0%
% of All Reported Crimes That are Major Crimes	35.4%	37.1%	-1.7%

Crimes Against Persons

Crime	2013	2012	% Change
Kidnapping/Abduction	19	22	-13.6%
Robbery	26	37	-29.7%
Homicide	5	2	150.0%
Rape	23	21	9.5%
Aggravated Assault	84	104	-19.2%



Below is a summary of how the categories compared year-to-year through October 2013 vs. year-to-date through October 2012

Crimes Against Property

Crime	2013	2012	% Change
Motor Vehicle Theft	71	91	-22.0%
Burglary	157	198	-20.7%
Larceny	1,656	1,746	-5.2%
Fraud/Financial	728	629	15.7%

Misc

Activity	2013	2012	Change
Crime Rate per 100 Residents	4.20	4.47	-0.27
Concealed Weapons Permits and Federal Licenses	2,594	1,763	47.1%
Criminal Arrest	5,175	5,297	-2.3%
DUI Arrests	403	385	4.7%
Citations	9,174	7,139	28.5%
Deputies Assaulted	17	24	-29.2%
Calls for Service	62,271	63,395	-1.8%



Below is a summary of how the categories compared year-to-year through October 2013 vs. year-to-date through October 2012

Animal Control

Activity	2013	2012	% Change
Dogs Picked Up	530	597	-11.2%
Dogs Turned In	390	497	-21.5%
Dog Adoptions	250	281	-11.0%
Cats Turned In	830	1005	-17.4%
Cat Adoptions	202	214	-5.6%
Dogs Euthanized	223	219	1.8%
Cats Euthanized	580	776	-25.3%

Courts

Activity	2013	2012	% Change
Evictions	559	680	-17.8%
Out-of-State Prisoner Extraditions	70	83	-15.7%

Communications

Activity	2013	2012	% Change
ECC Call Volume	247,402	257,114	-3.8%
Total Law Enforcement CAD Incidents Processed	126,239	124,978	1.0%
Total Fire and Rescue CAD Incidents Processed	16,968	21,095	-19.6%
ECC Auxiliary/Support CAD Events - Utility	1,866	1,759	6.1%
ECC Auxiliary/Support CAD Events - Animal Control	2,643	2,313	14.3%
ECC Auxiliary/Support CAD Events - Control Burns	4,560	4,885	-6.7%



October 2013			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	357	8	2.2%
General Government Non Public Safety	329	16	4.9%
General Government Total	686	24	3.5%
Utilities	139	3	2.2%
Total	825	27	3.3%

Turnover Rate					
	2013	2012		2013	2012
January	0.1%	0.7%	July	0.7%	0.9%
February	0.4%	0.7%	August	0.4%	0.9%
March	0.5%	0.7%	September	0.7%	0.4%
April	1.0%	1.4%	October	0.6%	0.9%
May	0.9%	0.8%	November		1.0%
June	0.5%	0.8%	December		1.0%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



Human Services

	OCTOBER 2013	OCTOBER 2012	% CHANGE
Number of Child Protective Services (CPS) Complaints Investigated	53	56	-5.4%
Number of Children in Foster Care	47	49	-4.1%
Number of Children Receiving Child Day Care Assistance	326	332	-1.8%
Private Day School Placements	54	55	-1.8%
Public Day School Placements	33	27	22.2%
Residential Placements Excluding Foster Care Children	13	12	8.3%
Residential Placements Total	19	19	0.0%
Number of Families Served by Family Assessment and Planning Team	16	14	14.3%
Number of Active/Ongoing Public Assistance	9,864	9,813	0.5%
Number of New Applications for Public Assistance	674	763	-11.7%
Number of Food Stamp Households Served	4,049	4,002	1.2%
Value of Food Stamp Benefits Issued	\$1,307,771.00	\$1,315,842.00	-0.6%



The October Utilities Operations Report follows:

1. Both water treatment facilities and both wastewater treatment facilities met all permit limits and Health Department requirements for the month.
2. The Abel Lake Reservoir water level is 3 inches below normal, and the Smith Lake Reservoir level is 13 inches below normal. Average water sales for October totaled 7.9 million gallons per day (mgd) – a 5.8% increase over sales in October 2012. During the same period, the number of active accounts increased by 2.5% to 33,562.
3. Remaining Water and Wastewater Treatment Capacity, measured by Equivalent Dwelling Unit (EDU):
 - Smith Lake WTF: 5,324 EDUs
 - Abel Lake WTF: 1,099 EDUs
6,423 EDUs
 - Aquia WWTF: 13,035 EDUs
 - Little Falls Run WWTF: 12,710 EDUs
25,745 EDUs



PROJECT	Rocky Pen Run Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Completion Date of Design Phase	May 2011
Current Projected Completion Date of Project	March 2014 Contract Completion Date – Projected Completion Date is September 2014
Recent Activity	Site infrastructure, under-slab work, and foundation construction are complete. Construction of finished water storage tank is complete. Concrete clarifiers construction is nearly complete as well as most of the concrete structures. All structural slabs have been placed. Building envelope steel has begun. Mechanical/Electrical/Instrumentation has begun.



PROJECT	Rocky Pen Run Dam & Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Completion Date of Design Phase	August 2011
Current Projected Completion Date of Project	Fall/Winter 2013
Recent Activity	<p>Dam: Embankment is nearly 100 percent complete. Spillway is complete. Pump station construction is approximately 80 percent complete. Reservoir clearing contract work is underway and is approximately 90 percent complete.</p> <p>Rocky Run Road: Abandonment process is underway. Plans for roadway termini are advertised for bid. Abandonment/closure to occur very late 2013 to early 2014.</p>
<div data-bbox="279 1023 986 1568" data-label="Image"> </div> <div data-bbox="1036 1278 1265 1311" data-label="Caption"> <p><i>Emergency spillway</i></p> </div>	



PROJECT	Falls Run Sewer Interceptor Replacement (Phase 1)
Description	13,000 feet of 42", 36", 30", 15", and 8" gravity sewer from the Falls Run Pump Station to the west side of I-95. Includes installation of 400 linear feet of steel casing under I-95, installation of 67 new precast manholes, and a new grinder vault at the pump station.
Project Budget Amount	\$6,798,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	April 2014
Recent Activity	Nearly all of the gravity main and associate manholes have been constructed with the exception of the I-95 crossing which is under construction. The new sewer main is now being tested. The new grinder vault for the Falls Run Pump Station has been Raven-coated. The new tunnel liner under I-95 is being placed to address the failures found in the old liner. The manholes and pipe for the I-95 crossing are anticipated to be completed by the end of December.



Workers are lowering an inflatable manhole plug to aid in replacing a pipe under I-95.



PROJECT	Falls Run Pump Station Odor Control System
Description	Installation of biological gas-phase odor control system, piping, electrical, and instrumentation upgrades needed to eliminate chronic odor issues in the Falmouth Bottom area associated with the pump station
Project Budget Amount	\$712,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	February 2014
Recent Activity	Notice to proceed was issued on January 7, 2013 for this project. Installation is currently scheduled for late fall 2013. Substantial completion is scheduled for February 2014. Shop drawings had some deficiencies, which have been corrected and approved. The odor control unit has arrived from the factory and preparations for installation are being made.
PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Completion Date of Design Phase	July 2011
Current Projected Completion Date of Project	2014
Recent Activity	Utilities is in the process of acquiring a permanent easement on the property. Construction should begin winter 2013/14. Plans are at Virginia Department of Health for final review prior to bidding construction.



PROJECT	North Stafford Industrial Park Pump Station Replacement
Description	Replacement of existing pump station due to deterioration and revised operational requirements. Currently pumps through the force main along Route 1 to the Courthouse area. New station will pump into the Upper Accokeek sewer shed, which will reduce energy consumption and free up capacity in the Route 1 force main. Will include 1,729 feet of 6-inch force main from the pump station to connect with the existing force main from the Upper Accokeek Pump Station. A temporary force main connection will allow the existing station to pump to Upper Accokeek during construction of the new station.
Project Budget Amount	\$750,000
Completion Date of Design Phase	December 2011
Current Projected Completion Date of Project	December 2013
Recent Activity	The Dominion Virginia Power changeover has been completed and the new station is expected to be operation by November 15. Demolition of the old station will follow.



New pump equipment is on the left in the photo. The old equipment, on the right, will be removed from the site.



PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	To Be Determined
Current Projected Completion Date of Project	2015
Recent Activity	Environmental survey work was initiated. Revised sewer modeling will be done to verify the size of the sewer pipe.
PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is over capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Completion Date of Design Phase	Fall 2013
Current Projected Completion Date of Project	Fall/Winter 2015
Recent Activity	Bid opening scheduled for November 14, 2013



UTILITIES ENTERPRISE FUND

October 2013

	Current Month	Fiscal Year To Date			FY 14 Budget
		FY 14	FY 13	% Change	
A. No. of Active Accounts:	33,562	33,562	32,747	2.5%	33,252
B. Availability Applications:					
1. Water - Total	55	275	161	71%	---
Paid *	92	287	153	88%	---
Paid EDUs **	108.0	322.0	164.0	96%	525
Revenue	\$736,813	\$2,204,113	\$1,117,863	97%	\$3,450,000
2. Sewer - Total	50	252	141	79%	---
Paid *	84	273	151	81%	---
Paid EDUs **	100.0	305.5	162.0	89%	475
Revenue	\$346,400	\$1,057,800	\$559,100	89%	\$2,607,000

* applications may have been filed prior to this month but not paid at that time
** equivalent dwelling units

UTILITY PLANT OPERATIONS

A. WATER

1. Total Volume (MG):	269.5	1,162.8	1,209.4	-4%	3,986
2. Sales (MG):	246.3	1,007.2	1,050.8	-4%	3,238
3. Cost per 1000 Gal.:	\$1.09	\$1.05	\$0.95	11%	\$1.21

B. WASTEWATER

1. Little Falls Run Facility:

(a) Volume Treated (MG):	85.8	335.7	394.8	-15%	1,307
(b) Cost per 1,000 Gal.	\$1.57	\$1.70	\$1.42	20%	\$1.49

2. Aquia AWT Facility:

(a) Volume Treated (MG):	145.7	588.5	614.4	-4%	2,085
(b) Cost per 1,000 Gal.	\$1.32	\$1.30	\$1.14	14%	\$1.32



DATE	PUBLICATION	HEADLINE
10/1/13	FLS	What to Expect at Tuesday's Board Meeting
10/1/13	FLS	No Vote on Plan for New Housing
10/1/13	FLS	Culpeper Withdraws Support for Bypass
10/1/13	FLS	Revised Celebrate Virginia North Project Presented
10/1/13	FLS	Commission Recommends Rocky Run Road Keep Name, Numbers
10/1/13	FLS	Telegraph Road to Be Closed a Day Longer Than Expected
10/2/13	FLS	Stafford Getting New Pharmacies
10/2/13	FLS	Public Can Weigh in on Plans for Reducing Landfill Waste
10/2/13	FLS	Stafford's Rocky Run Road Keeps Name, at Least for Time Being
10/2/13	Stafford Sun	Stafford Wants Public Input on Garbage Disposal
10/2/13	Stafford Sun	Virginia Foundation and Stafford's Adopt-a-Family Join Forces
10/2/13	Stafford Sun	Stafford Supervisors Hold Off on Celebrate Virginia North Decision
10/3/13	FLS	Stafford Supervisors Favor Bike and Pedestrian Path on 610 Bridge
10/3/13	FLS	Two Defense Contractors Lease Space at Quantico Corporate Center
10/3/13	Stafford Sun	Stafford School Board Work Session to Take on Growth, Expected Influx of Students
10/8/13	FLS	Vigil Honors Victims of Abuse
10/8/13	FLS	Express Lane Bridge Work Will Cause Delays on Interstate
10/9/13	FLS	Cannon Ridge Conversion Complete
10/10/13	FLS	Bay Gets Big Boost from Tiny Seed Pods
10/10/13	FLS	Stafford Planners Back Celebrate Virginia North Project
10/10/13	FLS	Garrisonville Gas Line Work Called Because of Rain
10/10/13	Stafford Sun	Airport, County Look to Swap Land
10/10/13	PotomacLocal.com	Staffordboro Paving Washed Out
10/11/13	FLS	Coyote Sparks Concerns in Ferry Farm Area of Stafford County
10/12/13	FLS	Pulitzer Prize Winner on Stafford's 350 th Anniversary List
10/14/13	FLS	Sheetz Proposed in North Stafford



DATE	PUBLICATION	HEADLINE
10/14/13	FLS	Shutdown Stalls New Stafford Breweries
10/14/13	FLS	What's on Tuesday's Agenda? Quite a Bit
10/14/13	PotomacLocal.com	Sheetz Files Application for New Store on Va. 610
10/15/13	FLS	Stafford Approves Rental Units
10/15/13	FLS	Stafford Building Permits at Eight-Year High
10/15/13	FLS	Development Planned Just South of Stafford Hospital
10/17/13	FLS	Board: No Fee Change for Special Exception Permits for Breweries
10/17/13	FLS	Ferry Farm to Have Citizen on Planning Committee, ARB Oversight Removed
10/18/13	FLS	Map of Stafford BOS Suggested Options to Fix I-95 Congestion
10/18/13	FLS	And the Name of the Road Is...
10/18/13	FLS	Stafford County Supervisors Support U.S. 1 Widening at Boswell's Corner
10/19/13	FLS	Congestion Question: Answers Vary
10/19/13	FLS	VRE Commuters Say Ride Is Getting Better
10/21/13	FLS	Stafford Non-Profit Entertains for a Good Cause
10/21/13	FLS	Local Jobless Rate at 5.2 Percent
10/21/13	PotomacLocal.com	New Steel in Place as I-95 Express Lanes Construction Hits Halfway Mark
10/22/13	FLS	Officials Debate Highway Fixes
10/22/13	FLS	Legoland Considers Building Theme Park in Stafford County
10/22/13	Stafford Sun	Transportation Projects Meeting Set for Falmouth
10/23/13	FLS	Stafford Firefighters to Help Students Stay Warm This Winter
10/23/13	FLS	Update Detailed on Stafford Road Projects
10/23/13	FLS	Legoland Has Long Background with Region
10/23/13	FLS	School Board Ponders a Sixth Stafford High School
10/23/13	Stafford Sun	Stafford High to Hold Nightmare Hike This Saturday
10/24/13	FLS	Aquia Town Center Project May Be Revived



[illegible]

Citizen's Assistance

The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



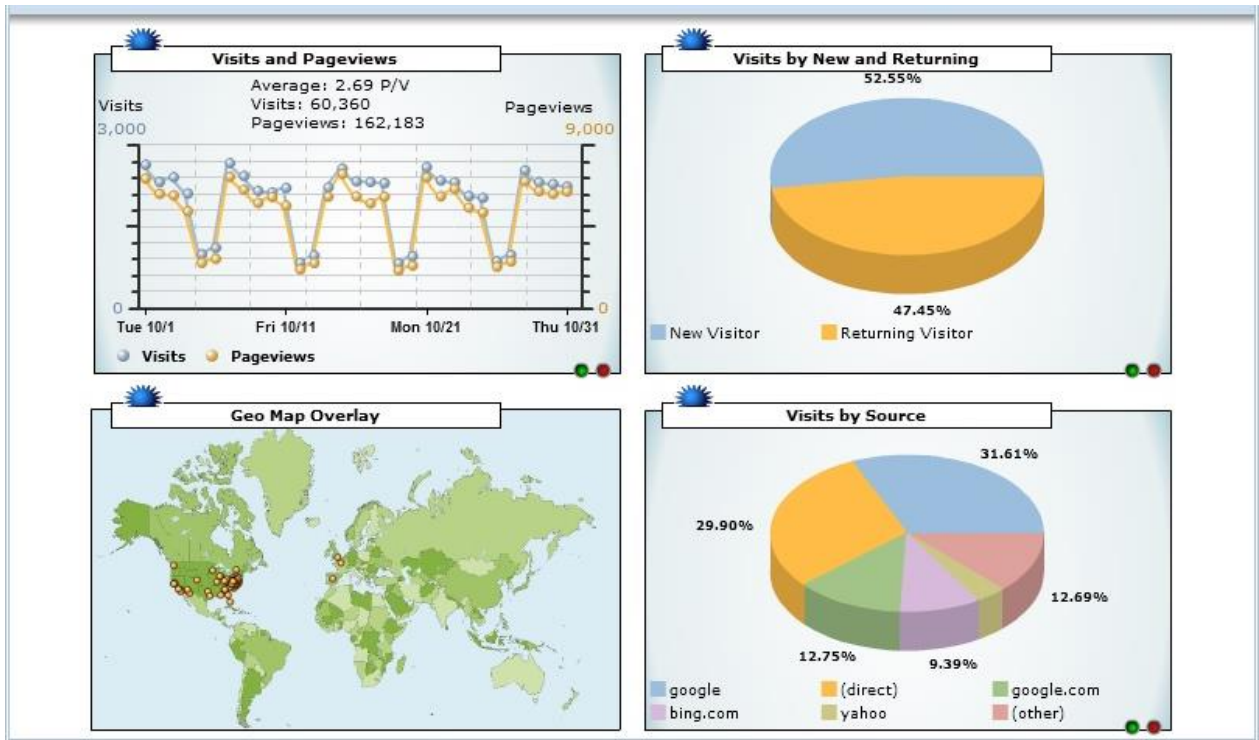
October 2013 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Handled	2837
Live Help Chats*	79
Citizen Tracker Requests Handled via County Website/Mobile App.	21
Citizens Assisted at the Administration Center Desk in Lobby	1417
Total Number of Visitors to Administration Center	3290
Citizens Assisted at the Judicial Center Desk in the Courthouse	1283
Total Number of Volunteer Hours**	1344

* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **79** Live Help requests, **51** were live chats in which the user and staff member exchanged information through instant messaging, and **28** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This fiscal year this equates to a savings of **\$137,150** in full-time staff costs (with benefits), and a savings of **\$109,719** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.



Information Technology



	Page Titles	Visits	Pageviews	Avg Time
1.	Stafford County, VA - Official Website	28,645	56,375	00:01:43
2.	Stafford County, VA - Official Website - Bill Payment	8,035	11,608	00:02:14
3.	Stafford County, VA - Official Website - NeoGov	3,312	6,688	00:02:00
4.	Stafford County, VA - Official Website - Jobs Available	2,718	10,432	00:00:48
5.	Stafford County, VA - Official Website - Real Estate	2,672	4,177	00:02:49
6.	Stafford County, VA - Official Website - GIS	2,500	4,886	00:01:38
7.	Stafford County, VA - Official Website - Employee Portal	2,466	2,945	00:05:08
8.	Stafford County, VA - Official Website - Board of Supervisors	908	2,009	00:01:24
9.	Stafford County, VA - Official Website - Landfill & Recycling	904	1,191	00:01:47
10.	Stafford County, VA - Official Website - Social Services	849	1,723	00:01:34



Information Technology

Project and Help Desk Work Orders Worked On In October 2013

Animal Control	3	0.45%
Board of Supervisors	11	1.67%
Public Works	70	10.61%
Circuit Court	6	0.91%
Commissioner of the Revenue	29	4.39%
Commonwealth's Attorney	25	3.79%
Cooperative Extension	1	0.15%
County Administration	61	9.24%
County Attorney	5	0.76%
Economic Development	18	2.73%
Finance/Budget/Purchasing	43	6.52%
Fire & Rescue	24	3.64%
Courts	5	0.76%
Human Resources	10	1.52%
Information Technology	26	3.94%
Regional Landfill	8	1.21%
Planning and Zoning	29	4.39%
Parks & Rec - Community Facilities	94	14.24%
Recycling	7	1.06%
Schools	12	1.82%
Sheriff	41	6.21%
Social Services	13	1.97%
Treasurer	19	2.88%
Utilites	87	13.18%
Voter Registration	13	1.97%
Totals	660	100%

Documents Scanned	
Circuit Court	22
Commonwealth's Attorney	110
Planning	42
Public Works	2382
Purchasing	22
Sheriff	2081
Utilities	2006

GIS Map Requests	
Internal/External Map Request	96
Walk-Ins	15
Map Sales	5

